

## Common Good Fund: Application Form for 2022/23\*

\*Please note this is a fund of last resort – you will need to demonstrate to the Common Good Fund Committee that you have tried to secure funding from other sources.

<b>Applicant Group/Organisation:</b>	Jedburgh Community Trust (JCT) (on behalf of following groups: Jethart Callants Festival, Jethart Callants Club, Jethart Ex-Callants Association, Jedforest Pathways, Jedburgh Events Forum and Jedburgh Community Council)
<b>Name of your project:</b>	The Capon Tree Preservation Project
<b>The name of the Common Good Fund that you are applying to:</b>	Jedburgh

### Summarise what you want to use this funding for (max. 100 words)

In March 2022 JCT obtained funding from the Cheviot Community Fund for a condition survey on the Capon Tree, which had suffered extensive damage in July 2021. Urgent conservation work on the tree is now required to be completed before winter. Matched funding will be provided by the above organisations in the form of financial support and in-kind contribution of hours to assist in carrying out the conservation work. Bids are also being submitted to Fallago Environment Fund

The total funding for all work is estimated to be approximately £15,000 (excluding VAT).

**Tell us how your activity/project will make a difference to your organisation and how it will benefit the residents of the former Burgh** *(max. 200 words)*

JCT, as a registered Charitable Company, is pleased to support a number of local organisations in this work to preserve the Capon Tree. The planned work includes:

- Remedial works to preserve, support and protect the tree
- Installation of a new gate at the entrance to the site
- Creation of a wildflower meadow in the area under and adjacent to the canopy of the tree
- Installation of information boards relating to the history and significance of the tree
- Installation of up to three wooden benches

This work will be of benefit to the town of Jedburgh by:

- Preserving this nationally recognized ancient tree
- Maintaining and enhancing the tree's importance to the town of Jedburgh in relation to its role in the Jethart Callants Festival and its wider historic links with the town
- Enhancing its attraction as a site of interest both for the people of Jedburgh and for visitors to the town.

The Capon Tree is on land owned by Lothian Estates who have, and will continue to provide, in-kind donations via advice/support and will be providing assistance in the development of the wildflower area (letter of support attached).

**Tell us how your project will be sustainable in the future** *(max. 100 words)*

The Capon Tree Preservation project is not in itself a fund-raising enterprise (hence the request for a grant rather than a loan). Ongoing work to maintain the health of the tree and the quality of its surrounding environment will be supported by the organisations involved in this bid (carrying out maintenance work) Lothian estates (pruning work on the tree) and by local fundraising initiatives at present being developed by the groups involved in the bid. These may include on-line fundraising initiatives and activities linked to Jethart Callants Festival.

<b>Expenditure: Please tell us how much money you need for the entire activity/project (you may be asked to provide up to 3 quotes to support your application)</b>	
<b>Item of Expenditure</b>	<b>Cost (£)</b>
Main work, ground clearance, supply and erection of props and supply and erection of screen fencing and composing of root area	<b>£11,535.83</b>
Enhancement work (wildflower planting, information boards, benches)	<b>£3,384.56</b>
<b>Total Expenditure</b>	<b>£14,920.39</b> <b>£12370.39 after in-kind contribution is removed</b>
<b>How much would you like from the Common Good Fund?</b>	<b>£3,000.00</b>
<b>Please supply a copy of your signed &amp; dated Annual Accounts or Projected Financial Plan</b>	<b>attached</b>

<b>Have you received funding in the last 5 years from Scottish Borders Council or any other external funders? If so, please detail the fund name, the amount and the purpose of the grant.</b>		
<b>Fund</b>	<b>Amount</b>	<b>Purpose</b>
Architectural Heritage Fund	£22,500.00	Port House Refurbishment, 11 Exchange Street
SBC TCRF Fund	£1,030,000.00	Port House Refurbishment, 11 Exchange Street
CARS Fund	£187,500.00	Port House Refurbishment, 11 Exchange Street
Co-Op Good Causes Fund	£4,955.30	Port House Refurbishment, 11 Exchange Street
Fallago Environment Fund	£18,075.00	Port House Refurbishment, 11 Exchange Street
SoSE	£25,000.00	The Bakery (Feasibility Study), 11A Exchange Street
SBC (Capon Tree)	£1,798.20	Report by Heritage Tree Services Ltd.

<b>Tell us about your own fundraising or how you have secured other funding for this project.</b>		
	<b>Amount</b>	<b>Purpose</b>
Contributions from JCT, JCC and others to project	£3,000.00/£3,300.00	For initial remedial work and purchase of benches
In-kind work from groups named in bid	Estimate of £2500 in worth	For initial remedial work and ongoing conservation/development of site
Ongoing Bids	Estimate of £7,000	Has been submitted to Fallago Environment Fund who will fund up to half of the cost of any project.

Individual/Group/Organisation details:	
Contact Name:	Jim Steele
Position in Group/Org: (if appropriate)	Acting Chair, Jedburgh Community Trust
Home Address:	Woodlands Ulston Road Jedburgh
Post Code:	TD8 6TF
Telephone Number:	[REDACTED]
Email Address:	[REDACTED]
Date:	25 <sup>th</sup> August [REDACTED]
Signature:	[REDACTED]

**What does your organisation do and who does it support?** If appropriate. (max. 100 words)

Jedburgh Community Trust is a Charitable Company Limited by Guarantee formed in 2002 with the aim of preserving the built and natural environment of the town for the benefit of the community.

### Equalities

**Do you have an Equal Opportunities Policy or Equality Statement?** Yes  No

**Explain how your project complies with the obligations contained in the Equality Act 2010**

The improvements to the Capon Tree and surrounding site should improve access though it is recognized that there are limitations because of lack of parking in the area.

### Safeguarding

**Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults?** Yes  No

**If yes what safeguarding policies do you have in place and how often are these reviewed? Please provide a copy of these or give full details below.**

Write here...

### Permissions

**Does your project involve work to a building or land?** Yes  No

If yes do you have the following? (please tick relevant)

A lease agreement (Date of lease \_\_\_\_\_ and duration \_\_\_\_\_ years)

Written permission of owner (attached)

Planning permission (Reference No. \_\_\_\_\_ )

## Common Good Funds

Common Good Funds in Scotland originated in the 15th century and are the assets and income of some of the former Burghs. They can represent a substantial portfolio of land, property, some moveable items and investments and by law continue to exist for the benefit of the inhabitants of the former Burghs to which they relate. Scottish Borders Council is the owner of these Funds and each Fund has a sub-committee comprising the relevant local Councillors who make the decisions on the management of the Fund's assets and approval of any requests for funding (up to a limit of £20,000 above which full Council approval is required).

If you are successful in being awarded Common Good Funds, you will be asked to complete a monitoring & evaluation form when your project is complete or within 1 year of receiving funding. Future applications will not be considered until this has been received and the Common Good Fund Sub-Committee are satisfied with the evaluation you have provided.